



MICHIGAN FIRE SERVICE INSTRUCTORS ASSOCIATION

Board Meeting Minutes

**October 26, 2018
Park Place Hotel
300 E. State Street
Traverse City, MI 49684**

Call to Order:

Meeting called to order at 1:00 pm by President Bigger

Pledge of Allegiance:

Roll Call of Officers:

President Bigger, VP Blomstrom, Secretary VanHorn, Treasurer Dean, UP VP Tracy, North VP Silva, South VP Wlosinski, East VP Wilson, West VP Cleveland, Members at Large Parker, Pashkowsky, Dornbush,

Excused Absences:

Member at Large Johnson and Past President Cousins

Guests:

See Attached Sheet

Minutes of last meeting:

Motion to approve the August minutes with changes. (Dean/Wilson) Passed

Guest Presentations (Preapproved, 5-minute time limit):

None

Treasurer's Report

Treasurer Dean Current ledger balance is \$40,714.05 that does not include any expenditures or additions from the conference. Statement balance started with \$24,233.54 ending balance as of Septembers statement \$32,975.00. Last year's major expenditure was the 2017 conference of \$17,929.00 Park Place Hotel, this does not include all conference expenses. There are supplies, conference door prizes and other misc. Next largest expense was insurances \$3387.00 & \$3103.00 for our insurance that covers our liability insurance and the coverage for our members. Purchased a printer from CDW for \$1200.00. Discussion on current 2018-year income and expenditures. Talked about next expenditures coming up for the balance fiscal year. Motion on floor (Blomstrom/Parker) Passed

Standing Committees

Instructor of the Year (Wilson/Wlosinski/Blomstrom):

VP Wilson reported we had many nominations for all regions and one overall nomination. He encourages you to look at the emails that the Region VP will be sending out for request for nominations for each region to submit names for next year's region nominees. Discussion held. Motion passed.

Conference/Programs (Bigger/Blomstrom/Silva/Parker):

Pres. Bigger thankyou for coming. This is our first year in the new conference center and had very many likes for the conference. Please fill out the survey's so we can get different ideas on instructors and different classes that we might hold at next year's conference. Last years attendance was 100, this year is 150. This was a nice increase in the conference and we hope it continues to climb. This gives us the opportunity to show instructors from around the state and keeps the cost down because we cover the room costs and the instructors don't charge. Talked about changes for next year's conference will be held in December 2019 to keep room costs down. They will be \$99.00 for next year. Discussion held. Chris Dean made a motion to put our audit in New business and a bylaw change for fiscal to December. All vote and passed.

Articles and By-Laws (Johnson/Wilson/Pashkowsky):

Will be taken up in Old business.

Membership/Web Report: (VanHorn/ Johnson/Cleveland/Tracy):

VanHorn reported that we have 400 current members that includes Lifetime members with 80 brand new. We have 120 members more than last year at this time. I sent out reminders to those that expired from September. We have twelve groups of 14 or more now in the association. There are brochures out in the lobby if you would like to take and pass out to people you feel would benefit from our membership. Applications for membership are on the web site. Discussion Held.

Public Relations and Conference Advertising (Silva/ Tracy/Parker/Johnson)

Stated that there is no ongoing advertising going on. If you have things you feel need to be advertised, please get ahold of the team and we will post it. We do have postings on the web site currently.

Education/Research/Development :(Pashkowski/Dornbush/Cleveland):

No report.

Special Committees/Reports/Communications

Scholarship & IOY (Parker/Dornbush/Dean)

Parker stated that we had picked this year's winner. Go to the web site for forms for next year's nomination. The sooner you get them in the quicker the committee can pick the 2019 winner.

Joint Council (Wlosinski/Pashkowski)

Wlosinski explained that Joint council is all the stake holders in the fire service. They get together to discuss pending legislation and some of the things going on within the fire service as a whole and how they will affect us and what direction we really want to take with what research that we have. They meet on September 10th unfortunately they didn't have a quorum, but they discussed somethings, some direction that we are looking at going. One of the things they are going to look at is recruitment and retention, firefighter qualifications. Talked about meeting dates for next year. Coordinate dates around other committee dates. November 7th in Lansing is our next date. Discussion held.

OFFT & Fire Fighter Training Council (Blomstrom)

Blomstrom reported that the Council meeting was before ours and he won't reiterate that meeting as you have already heard it. The next meeting is December 11, the 2nd Tuesday of the month. They will be talking of the upcoming year.

Curriculum Committee (Wlosinski/Blomstrom)

VP Wlosinski reported that they have been stalled and waiting for direction until the Training Council and Bureau of Fire Services wants to go at the current time. Working on the computer testing for Fire I & II and looking at Fire Instructor I computer testing. At the current time from October on will possibly electronic. This is being worked on and the Training Coordinators are being trained. More information coming forward soon. Start looking at the electronic testing by all Course Managers. Discussion Held.

Coalition (Bigger/Blomstrom)

President Bigger stated that they had a meeting but have no projects going on and they are waiting for the lamb duck session. Other than that, nothing going on. Discussion held.

Prevention Task Force (**Pashkowsky**)

Pashkowsky reported that last September they stated a group called Community Prevention Task Force. They started with 25 – 30 people to create a strategic plan and then went into groups, and then those groups stated working on the projects from the strategic plan. She explained what they were doing. They received a grant for \$525,000.00 from FEMA for the Community Risk Reduction Effort. More information to come at the next MFSIA Meeting. Discussion held.

Public Assemblage Ad Hoc (**Cleveland/Cousins**)

Not a lot out there and they don't see anything passing this year.

Reports/Communication

Upper Peninsula Vice President (Tracy)

No Report

West Vice President (Cleveland)

No Report/ Thanks for everyone for attending the conference

East Vice President (Wilson)

No Report. / Thanks for everyone for attending the conference

South Vice President (Wlosinski)

No Report /Thanks for everyone for attending the conference/

North Vice President (Silva)

No Report / Thanks for everyone for attending the conference

Treasurer (Dean)

No Report

Secretary (VanHorn)

Thanks for everyone for attending the conference

Executive Vice President (Blomstrom)

Last 50 days have been busy on his part. 1 Curriculum meeting, 1 Training Council meeting, 2 rules meetings in Lansing, working to setup Drivers Training course for McNeil here. Currently setting up a new Safety Officer Class with the association thru FEMA in January, go to our Facebook its already posted on there. That's a brand-new ISO Class that's coming out. Class is sponsored by MFSIA and 1800 Board up, will be held in Greenville the 3rd weekend in January. Discussion held.

President (Bigger)

Don thanked the board on all that they do and the committees that they are on. We try to make time the best we can and one of the things is Mark getting the CE's for the conference we know a lot of people make comments about them. Thanks, Mark, for the CE's and I always say thanks to Rick and his wife for what

they do in registration and everything they do to keep the conference going.
Thanks to the board.

Old Business

Audit Committee report – Thea Dornbush did the audit, and everything checked out.
Treasurer Dean explained the system.

Phone in capabilities for MFSIA Meetings. - We are working on a system to be able to do this. Don's grand son say he has a system on his phone that will do this. Need to get the maker.

New Business

Bylaws changes – Needed changes to our bylaws with different language to change when and how you were covered.

1st reading – Changes. These will be posted on the web site for 30 days and voted upon at the next board meeting in December.

9.1 MEMBER QUALIFICATIONS. Members shall be the following:

A) Fire service and/or EMS personnel actively engaged in the fire service or emergency medical instructional field, or

B) Persons and firms interested in the fire service or emergency medical instructional field, or

C) Individuals who train and educate people regarding the EMS or fire service profession

Additions:

1.4 The term "Good Standing" shall mean a person who has paid the yearly association dues and is in adherence to the ISFSI Code of Ethics, as stated in Article X11, Section 12.1

7.13 PURCHASING/PAYMENTS All checks, drafts and orders for payment of money shall be signed in the name of the Association in such manner and by such officer or officers or such other person or persons as the Board of Directors shall from time to time designate for that purpose. The limit shall be \$1500.00 per transaction, unless preapproved or a reoccurring payment.

9.12 INDIVIDUAL (Named Members) LIABILITY AND SUPPLEMENTAL INSURANCES(S). All members are considered a named insured of MFSIA. All named members are afforded the opportunity for liability and supplemental insurance(s). Named members are considered an additional insured of the MFSIA for all acts within the scope of membership or while performing duties

related to the conduct of the MFSIA and are in current good standing. For the MFSIA insurance contract, the scope is stated as the following.

- A. Named members are acting on behalf of the Association when said member is traveling to and from, and while instructing a fire or EMS course that represents the association through promotion, advertisement or discussion.
- B. Coverage extends to all named members who meet the scope of the insurance within all 50 states and any U.S. territories.
- C. Coverage extends to only named members; coverage does not extend to additional entities, organizations, businesses or associations of which said member belongs, possesses or maintains.

Elections

had numerous people being nominated for the following positions except Secretary. The following were voted in.

Secretary – Rick VanHorn till 2021
Treasurer – Christopher Dean till 2021
South VP – Raymond Wlosinski till 2021
Member at Large #4 – Guy Hubbard till 2021

Next Meeting

11:00 am Lunch

Horizons

12:00 pm

Saginaw Township Fire Department

Station 3

155 N. Center Rd.

Saginaw, MI 48603

Good of the Order

Chief Tuller invited the conference to go downtown and enjoy the festivities around town.

Adjournment

Motion to adjourn (Dean/Blomstrom).

Meeting adjourned at 5:59 pm Motion Passed

Respectfully Submitted,
Secretary Rick VanHorn