

**DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
FIRE FIGHTERS TRAINING COUNCIL  
GENERAL RULES (Instructor Excerpt)**

Filed with the Secretary of State on December 20, 2016

These rules become effective immediately upon filing with the Secretary of State unless adopted under section 33, 44, or 45a(6) of 1969 PA 306. Rules adopted under these sections become effective 7 days after filing with the Secretary of State. (By authority conferred on the fire fighters training council by section 16 of 1966 PA 291 MCL 29.376, and Executive Order Reorganization No. 2003-1, MCL 445.2011)

*This excerpt contains the following rules:*

- R 29.408 Instructor classifications generally*
- R 29.408a Probationary associate instructor; associate instructor; requirements*
- R 29.408b Probationary instructor I; requirements*
- R 29.408c Instructor I; requirements*
- R 29.408d Instructor II; requirements*
- R 29.408e Certified instructors*
- R 29.408f Special instructor requirements*
- R 29.409 Instructor application process*

**R 29.408 Instructor classifications generally.**

Rule 8. (1) The professional classifications for fire service instructors I and II shall be based on the qualifications and performance requirements specified in nfpa standard 1041, "Standard for Fire Service Instructor Professional Qualifications," as adopted by reference in R 29.410.

(2) Performance standards shall be evaluated by department staff designated by the fire marshal.

The following are general performance based instructor classifications:

(a) An associate instructor is an instructor who has both of the following:

(i) The knowledge and ability to deliver instruction effectively from a prepared lesson plan, including instructional aids and evaluation instruments.

(ii) The ability to teach according to his or her individual instructional training, by using a variety of teaching strategies, utilizing lesson plans and instructional aids as required.

(b) An instructor I is an instructor who has demonstrated the knowledge and ability to do all of the following:

(i) Deliver instruction effectively from a prepared lesson plan, including instructional aids and evaluation instruments.

(ii) Adapt lesson plans to the unique requirements of the students, school, training center, and state laws.

(iii) Organize the learning environment so that learning and safety are maximized.

(iv) Meet all record-keeping requirements.

(c) An instructor II is an instructor who meets the instructor I performance standards and also demonstrates the knowledge and ability to do all of the following:

(i) Develop individual lesson plans for a specific topic including learning objectives, instruction aids, and evaluation instruments.

(ii) Schedule training sessions based on overall training plans.

(iii) Supervise and coordinate the activities of other instructors.

(3) All applicants and instructors shall comply with all fire training state statutes and rules.

**R 29.408a Probationary associate instructor; associate instructor; requirements.**

Rule 8a. (1) An applicant for a probationary associate instructor shall meet all of the following qualifications:

(a) Be a member, or have been a member, of an organized Michigan fire department within the last 5 years immediately prior to his or her application.

(b) Possess a fire fighter I certification or successfully completed the previous phases I and II to instruct subjects within the fire fighter I course.

(c) Possess a fire fighter II certification or successfully completed the previous 240-hour training course to instruct subjects within the fire fighter I and II courses.

(d) Have a minimum of 3 years fire suppression experience.

(e) Successfully complete the council approved educational methodology class.

(2) An applicant who successfully meets the qualifications for probationary associate instructor shall apply pursuant to the procedure under R 29.409.

(3) Upon approval of the application by the department, the probationary associate instructor shall do all of the following:

(a) Select an instructor I or II as a mentor to directly supervise and assist him or her with 12 hours of supervised teaching. The department shall provide a form to document the practice teaching hours. At the completion of 12 hours, the mentoring instructor shall use the form to recommend the approval or denial for the probationary associate instructor's certification. The mentor shall send the form to the department region coordinator.

(b) With the receipt of the approved form, the region coordinator shall arrange for the probationary associate instructor to be evaluated by department staff while instructing. A probationary

