

**Two-Day, Six-Day Off-Campus Delivery of
National Fire Academy Courses
National Fire Academy-Sponsored and State/Local
Partner-Sponsored**

Within 10 days of delivery, please mail this completed form and completed applications to:

**NETC Admissions Office
16825 South Seton Ave.
Emmitsburg, MD 21727**

Please complete the section below (course code, title, dates, etc.) so the NETC Admissions Office will know the method of delivery. Below are the three delivery modes to help you decide which course code matches your delivery method.

National Fire Academy-Sponsored Courses (National Fire Academy provides instructors and materials.) These courses include the two-day off-campus ("F" code) and six-day off-campus ("N" code) courses.

State/Local Partner-Sponsored Courses (State provides instructors and materials.) These courses, previously coded as D, H or O, are now **all** coded as "O," which will be considered "off-site." This includes all state/local partner-sponsored two-day and six- or 10-day offerings.

Approved Courses
These courses are coded as "Y."

Course code and title: _____

Dates of course: _____

Course length (hours/days): _____

Delivery site (city/state): _____

Instructor name: _____

Number of students: _____

Point of contact/Phone #: _____

Certificates required for this course — _____ yes _____ no
(If yes is checked, certificates will be emailed directly to the students.)

Train-the-Trainer (TtT) delivery — _____ yes _____ no
(If yes is checked, the "TtT" designation will be included on the students' certificates and transcripts.)

Admissions Use Only

Date Rec'd: _____	Due Date: _____	
Entered: _____	Date: _____	Proofed: _____
Certs Due: _____		
Roster/Certs Printed: _____	Date: _____	
Duplicate Apps/Already Attended:		